**BMTA Trailworker Safe Return Info Sheet**

<table>
<thead>
<tr>
<th>Date: ________</th>
<th>Expected Return Time: <em><strong>:</strong></em>___</th>
<th>Time to Begin Safe Return Procedure: <em><strong>:</strong></em>___</th>
</tr>
</thead>
</table>

**TRAILWORKER CONTACT INFO**

<table>
<thead>
<tr>
<th>(Name)</th>
<th>(Cell Phone #)</th>
<th>(Home Phone #)</th>
</tr>
</thead>
</table>

**VEHICLE ID**

<table>
<thead>
<tr>
<th>(Make)</th>
<th>(Model)</th>
<th>(Color)</th>
<th>(License plate: State &amp; Number)</th>
</tr>
</thead>
</table>

**PARKING LOCATION INFO**

<table>
<thead>
<tr>
<th>Trailhead Name</th>
<th>County</th>
<th>Trailhead Location Described</th>
</tr>
</thead>
</table>

**WORKSITE LOCATION ON TRAIL**

<table>
<thead>
<tr>
<th>Section # &amp; letter</th>
<th>Location description: between _________ &amp; _________</th>
</tr>
</thead>
</table>

**Safe Return Procedure**

Begin steps below if trail-worker has not returned by the second time indicated above.

1. Call trail worker cell # and home # if relevant. If no answer wait try again every 15 minutes for 1 hour.
2. If still no answer, call 911. Be prepared to share the information above with the 911 operator.
3. Request emergency respondent proceed to trailhead to see if vehicle is still there. If so, ask to proceed to check trail worksite.
4. While awaiting trailhead check, continue trying cell # every 10-15 minutes.
5. If respondents need more information about the trailhead or worksite provide them with the cell # of the relevant Maintenance Director or backup person provided below. Also, call this person yourself to report the situation.

**Georgia Maintenance Director:**
Barry Allen – (770) 294-7384
Georgia Back-up:
Tom Keene – (770) 548-4935

**Tennessee/North Carolina Director:**
Ken Jones – (423) 506-8128
Tennessee Back-up:
Rick Harris – (513) 260-1184
North Carolina back-up
Dick Evans – (828) 479-3377

**BMTA President (last resort):**
Bob Ruby – (404) 202-57